



Sri Lankan International School - Riyadh

Prefect Selection Procedure – SLISR

Student Prefects are selected/elected annually by the Student Affairs Committee of the school through a formal process.

The First two layers of the Prefectorial body, Stewards and Prefects are appointed using the following mechanism:

1. The process begins with an advert calling for applications from students in Gr 8-10 for stewardship (trainee prefects) and prefectship.
2. Students who spent three or more years, show a record of 80% attendance in the last academic year and are free from any serious disciplinary issues (List of “serious disciplinary case/s” is available in the School’s Discipline Policy) within the past one academic year are eligible for shortlisting.
3. Once applications are closed, a selection committee shortlists prefect trainees from among Gr 8 students and prefects from grades 9 and 10 students based on achievements in academic and non-academic areas.
4. Successful candidates are sworn in subject to a probation period of three months at an investiture where they sign off on the duties and responsibilities for their respective role. Upon being sworn in, they receive a special dress code and guidelines on how best to perform their duties as student leaders.

Students who serve as prefects for not less than one year will be subjected to an assessment and will face an interview with the Discipline Committee of the school to be promoted to **Senior Prefect ship**, the next level of the prefectorial structure.

Senior prefects are eligible to be appointed as the **Deputy Head Prefects** of the school upon fulfilling Corporate Social Responsibility (CSR) projects. During this selection process the eligible candidates would be subject to a voting mechanism by the prefectorial body of the school.

Representing various disciplines across the school, eight Deputy Head Prefects (Four girls and Four boys) will be appointed annually.

The highest and the most prestigious Student position of the school would be the **Head Prefect** position. Out of the eight Deputy-Head Prefects, whoever is willing to apply for Head Prefect position will have to present a plan of action to students (Grade 8 to 12) and teachers, followed by a Q&A session. Then, the students and teachers vote for their preferred candidates.

The two candidates (One boy and One girl) who receive the **highest votes** are declared as Head Prefects while the other two (One boy and One girl) students who secure the second highest number of votes are appointed as **Senior Deputy-Head Prefects**, while the other four continue to be Deputy-Head Prefects.

The Head prefects and the Senior Deputy head prefects would take the oath before the Principal and the staff at the following assembly on their new appointment and will start to serve the school immediately to the best of their capacity.

The Prefect/Steward Selection Criteria

Academic qualification	-	50 %
Co-curricular activities	-	15 %
Extra-curricular activities	-	15 %
Recommendation by the Class and subject teachers	-	10 %
Interview	-	10 %

Interview Board (A panel of 3 members (Teachers of disciplinary committee -excluding teacher parent- including the Prefect of discipline/Senior Teachers)) under the supervision of DPs & VPs. Principal remains as the Chief Adjudicator.



SRI LANKAN INTERNATIONAL SCHOOL-RIYADH

ACADEMIC YEAR 2024/2025

Eligibility and the Selection Criteria for the Members to School's Prefectorial Board

1. Stewards or Prefects

Eligibility:

1. Must be a student for the last three years at SLISR.
2. Maintains a minimum of 80% of attendance in the school for the last academic year.
3. Applicants must be free from any serious disciplinary misconducts in the previous academic year.
4. Academic performance should be minimum 50 % average for the last academic year.
5. Proofs of active participation in at least one extracurricular and/or one cocurricular activity.
(Exceptions could be considered due to injury/permanent disabilities)
6. Knowledge of school history and structure of the school.

7. NOTE: The stewards selected will not be automatically qualified to be a prefect in the following year without facing an interview. If there are **serious complaints** on his/her duty, discipline or loyalty to the school or **record of any violation of the school's rules and regulations** reported by the academic or non-academic staff during the period of Stewardship, the promotion will be nullified.

Qualification Criteria & Selection Weightage :

Academic Qualification (Last year) For Gr.08 Stewards:- Last year's(Gr.07) overall average must be minimum 50%. Prefects– Last year's average For Gr.09 Prefects(To be promoted/Recruited) :- Gr.08 Average of 5 main subjects (Eng, Math + 3 more(any) subjects) must be minimum 50% For Gr.10 Prefects (To be promoted/Recruited):- Gr.09- Average of 5 main subjects (Eng, Math + 3 more(any) subjects) must be minimum 50% For Gr.11 Prefects to Continue:- Should have passed with a minimum Grade of 4 in 5 subjects in last academic year's IGCSE Board Examination For Gr.12 Prefects to Continue: - Should have passed with a minimum Grade of 1C and 2Ds in last academic year's IAS Board Examination	50 %
Co-curricular activities (Last year)	15 %
Extra-curricular activities (Last year)	15 %
Recommendation by the class and subject teachers	10 %
Interview	10 %
Total weightage(Score) (Maximum 100 marks)	100 %

2. Senior Prefects

Eligibility:

1. Served as a prefect in at least one year.
2. Maintains a minimum of 80% of attendance in the **last academic year**.
3. Maintains an academic performance of **minimum 50% in Gr.09 (Last academic year). Or six 4s in the IGCSE Examination (Last year)**
4. No recorded breach of conduct as per the SDP (School Disciplinary Policy) and reported by the academic or non-academic staff during the period of prefectship.

Selection Weightage

1. Gr.10 Senior Prefects:- Last year's(Gr.09) academic qualification must be a minimum of 50 % in Eng, Math + 3 any other subjects Gr.11 Senior Prefects:- Minimum five 4s in the IGCSE Examination (Last academic year) (Maximum 50 marks)	50%
2. Co-curricular activities (Last two years) (Maximum 15 marks)	15%
3. Extra-curricular activities (Last two years) (Maximum 15 marks)	15%
4. Interview (Maximum 10 marks)	10%
(i) Personality, Communication skills (2 marks)	
(ii) Duty consciousness/ Self-confidence (2 marks)	
(iii) Attitude towards teachers and fellow students (2 marks)	
(iv) Ability to work in a team (2 marks)	
(v) Understanding the role of a senior prefect (2 marks)	
5. Recommendation by the Head Prefect (Maximum 2 marks)	4%
6. A Writeup on Senior prefectship - Year (Action) plan (Maximum 6 marks)	6%
7. Any record of serious violation as per SDP reported by the academic/non-academic staff and endorsed by the disciplinary committee during the period of prefectship. If "yes" maximum 20 marks deducted from the total	-----
Total Weightage(Score) (Maximum 100 marks)	100%

3. Deputy Head Prefects (DHPs)

(Selected from 6 Senior prefects of Gr.11)

Eligibility:

1. Maintains a minimum of 80% of attendance in the **last academic year.**
2. Maintains an academic performance of minimum six **5-6 Grades in the last year's IGCSE examination**
3. Minimum of one year service as a senior prefect/ two-year service as a prefect.
4. No record of any violation as per the SDP reported by the academic or non-academic staff and endorsed by the school disciplinary committee during the period of prefect/senior prefectship.

Selection Weightage

1. Academic Qualification A minimum of six 5-6 Grades in the last year's IGCSE Examination (Maximum 50 marks)	50%
2. Co-curricular activities(Last two years) (Maximum 10 marks)	10%
3. Extra-curricular activities(Last two years) (Maximum 10 marks)	10%
4. Interview (Maximum 10 marks)	10%
(i) Understanding of awareness of the role of DHP, Duty consciousness/ Self-confidence (2 marks)	
(ii) Attitude towards teachers and Attitude towards fellow students (2 marks)	
(iii) Ability to work in a team (2 marks)	
(iv) Critical thinking and problem solving (2 marks)	
(v) Leadership qualities (2 marks)	
5. Corporate Social Responsibility (CSR) Project (Maximum 8 marks)	8%
6. Recommendation by the Head prefect (Maximum 2 marks)	2%
7. Prefectorial Body Secret Voting (Maximum 10 marks)	10%
8. Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of prefectship. If yes -20 marks from the total	
Total Weightage(Score) (Maximum 100 marks)	100 %

4. Head Prefects (HPs)
(Selected from 4 DHPs)

Eligibility

- 1. Last year's Academic Qualification must be a minimum of 3Cs in AS Board Examination**
- 2. Maintains a minimum of 80% of attendance in the last academic year**
- 3. Duty consciousness**
- 4. Leadership quality**
- 5. Excellent disciplinary**
- 6. Serving as Deputy Head Prefect with at least two terms of educational career remaining in school**
- 7. No record of any violation of the school's rules and regulations reported by the academic or non-academic staff during the period of Deputy Head Prefectship.**

Selection

1. Presenting a plan of action to the audience on the day of election (Held separately for the Wings)
(Audience will be the students of Gr. 08 and above and their teachers. Teachers who have served a minimum of two years in these classes)
2. Followed by a Question-and-Answer session before the voting.
3. Election
 - Voting by the students of Gr. 09 and above- Boys will vote for HP Boys' Wing
Girls will vote for HP Girls' Wing
 - Voting by the teachers of Gr. 08 and above with the teachers in lower grades who had taught the batch at some period in the past.
 - The percentage votes of teachers' and students' will be counted separately and the candidate with highest number of votes will qualify to be the HP.
 - **Voting by the Deputy and Vice Principals (If there is a tie/disparity)**
Principal will be the chief adjudicator.
 - The votes will be counted in public by the election committee.
 - Out of the eight candidates, who secured the highest number of votes will be appointed as the HP for the Wing
 - The 1st runner-up by the number of votes secured will be the Senior Deputy Head prefect.
 - The 2nd runner-up by the number of votes secured will be the Deputy Head prefect- Lead 01
 - The 3rd runner-up by the number of votes secured will continue as the Deputy Head prefect- Lead 02
 - The results will be announced on the day of the election in front of the audience gathered.

Principal



SRI LANKAN INTERNATIONAL SCHOOL-RIYADH
ACADEMIC YEAR 2024/2025
SELECTION OF STEWARDS/PREFECTS

Interview and Selection by the general committee.

(To be filled by the Class teachers and each member of the general committee) - **Total 100 Marks**

Evaluation by Interview & Other Criteria - Report

Name of the applicant:

Grade:

Overall Total:

	Criteria			G7	G8	G9	Total
1	Academic performance-50% (Should have maintained minimum 50%) (Maximum 50 marks) (For last year performance-Max 50 marks) Class average (Choose the appropriate columns): 90 - 100 % - 50 80 - 89 % - 40 70 - 79 % - 30 60 - 69 % - 20 50 - 59 % - 10 < 50 % - 00						
2(a)	Co-curricular activities (Essay, debate, spelling bee, poetry, oratory)-15% (Maximum 15 marks) For any three best position only of the past two years. 1 st place - 5 2 nd place - 4 3 rd place - 3 Participation - 2	1 st place	2 nd place	3 rd place	Participation		
(b)	OR Any other leadership roles - 2 (Class monitor, Project Leader)						

3	Extra-curricular activities (football, basketball, cricket, netball, badminton, athletics)-15% (Maximum 15 marks) For any three best position only of the past two years. 1 st place - 5 2 nd place - 4 3 rd place - 3 Participation - 2	1 st place	2 nd place	3 rd place	Participation	Total
4	Class and 3 subject teachers' recommendation-10% (Maximum 10 marks) (-2.5 marks for a negative comment by a teacher)					
5	Interview-10% (Maximum 10 marks)					
	(i)	Personality & Communication skills (2 marks)				
	(ii)	Attitude towards the teachers (2 marks)				
	(iii)	Attitude towards fellow students (2 points)				
	(iv)	Problem solving & Ability to work in a team (2 marks)				
	(v)	Knowledge of school history and structure of the school. (2 marks)				
6	Total Score (Maximum 100 marks)					

➤ Final Score =

➤ General Committee Member:

Date

Signature

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SELECTION OF PREFECTS/STEWARDS

CONFIDENTIAL REPORT OF RECOMMENDATION BY CLASS TEACHER

1. Class Teachers are requested to grade their nominees on the following characteristics :
(Max: each 2 marks)

- a) **Personal appearance:** Dress, physical, cleanliness, etc.
- b) **Behavior Pattern** : Politeness, speech, punctuality, Attendance, etc.
- c) **Leadership** : Able to command, respect, control, etc.
- d) **Adaptability** : Able to adjust to situations, etc.
- e) **Efficiency** : Diligence, intelligence, etc.
- f) **Major complaints (Punishment: Minus maximum 5 marks).**

please brief the incident:-

Total:

I wish to recommend/ not recommend student named of Grade.....
as a suitable candidate to take up a leadership role as a school Prefect.

Name and Signature of Class Teacher:
(Name) (Signature)

Date:.....

2. Prefect of Discipline / Teacher in Charge of Prefects

Name:.....

Signature:

Date:



SELECTION OF PREFECTS/STEWARDS

CONFIDENTIAL REPORT OF RECOMMENDATION BY SUBJECT TEACHERS

1. Subject Teachers are requested to grade their nominees on the following characteristics :
(Max: 2 marks for each category)

- a) **Personal appearance:** Dress, physical, cleanliness, etc.
- b) **Behavior Pattern** : Politeness, speech, punctuality, Attendance, etc.
- c) **Leadership** : Able to command, respect, control, etc.
- d) **Adaptability** : Able to adjust to situations, etc.
- e) **Efficiency** : Diligence, intelligence, etc.
- f) **Major complaints (Punishment: Minus maximum 5 marks).**

Total:

please brief the incident: -

I wish to recommend/ not recommend student named of Grade.....
as a suitable candidate to take up a leadership role as a school Prefect.

Name and Signature of Subject Teacher:
(Name) (Signature)

Date:.....

2. Prefect of Discipline / Teacher in Charge of Prefects

Name:.....

Signature:

Date:



SRI LANKAN INTERNATIONAL SCHOOL-RIYADH
ACADEMIC YEAR 2024/2025
SELECTION OF SENIOR PREFECTS

Interview and Selection by the general committee.
(To be filled by the Class teacher) - **Report**

Name of the applicant:

Grade:

	Eligibility criteria	Gr.09	Gr.10 (IGCSE, Board Exam)
1	Academic performance 1. For Gr.10 Senior Prefects:- Last year's(Gr.09) academic qualification must be a minimum of 50% in Eng, Math + 3 any other subjects For Gr.11 Senior Prefects:- Minimum of five, 4-5 Grades in the IGCSE Examination (Last academic year) (Choose the appropriate columns):		
2	Attendance Must be more than 80% - Yes/No (Last year) (Choose the appropriate columns):		
3	Prefectship Minimum one year of service as a prefect - Yes/No (Choose the appropriate columns):		
4	Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of prefectship Yes/No (Choose the appropriate columns): (If yes -20 marks from the total)		

Class teacher:-----

Signature:-----

Date:-----



SRI LANKAN INTERNATIONAL SCHOOL-RIYADH

ACADEMIC YEAR 2024/2025

SELECTION OF SENIOR PREFECTS

Interview and Selection by the general committee.

(To be filled by the Class teachers and each member of the general committee) - **Total 100 Marks**

Evaluation by Interview & Other Criteria - Report

Name of the applicant:

Grade:

Overall Total:

	Criteria	Gr.09	Gr.10 IGCSE	Total														
1	<p>Academic performance For Gr.09 students Should have maintained minimum 50% in school exam- (Last year) For Gr.10 students Minimum of five, 4-5 Grades in the IGCSE Examination (Last year)</p> <p>Class average (Choose the appropriate columns):</p> <table border="0"> <tr> <td>School Exam</td> <td>IGCSE</td> </tr> <tr> <td>90 - 100 % - 50</td> <td>Five 7-9s - (10 x 5) - 50</td> </tr> <tr> <td>80 - 89 % - 40</td> <td>Five 5-6s - (8 x 5) - 40</td> </tr> <tr> <td>70 - 79 % - 30</td> <td>Five 4s - (6 x 5) - 30</td> </tr> <tr> <td>60 - 69 % - 20</td> <td></td> </tr> <tr> <td>50 - 59 % - 10</td> <td></td> </tr> <tr> <td><50 % - 0</td> <td></td> </tr> </table>	School Exam	IGCSE	90 - 100 % - 50	Five 7-9s - (10 x 5) - 50	80 - 89 % - 40	Five 5-6s - (8 x 5) - 40	70 - 79 % - 30	Five 4s - (6 x 5) - 30	60 - 69 % - 20		50 - 59 % - 10		<50 % - 0				
School Exam	IGCSE																	
90 - 100 % - 50	Five 7-9s - (10 x 5) - 50																	
80 - 89 % - 40	Five 5-6s - (8 x 5) - 40																	
70 - 79 % - 30	Five 4s - (6 x 5) - 30																	
60 - 69 % - 20																		
50 - 59 % - 10																		
<50 % - 0																		
2(a)	<p>Co-curricular activities-15% (Maximum 15 marks) For any three best position only of the past two years.</p> <p>1st place - 5</p> <p>2nd place - 4</p> <p>3rd place - 3</p> <p>Participation - 2</p>	1 st place	2 nd place	3 rd place	Participation													
(b)	<p>OR Any other leadership roles - 2 (Class monitor, Project Leader)</p>																	

	OR Prefect of the month/year - 3 / 5 marks (Only one year and one best position)					
3	Extra-curricular activities-15% (Maximum 15 marks) For any three best position only of the past two years. 1 st place - 5 2 nd place - 4 3 rd place - 3 Participation - 2	1 st place	2 nd place	3 rd place	Participation	Total
4	Interview -10% (Maximum 10 marks)					
	(i)	Personality, Communication skills (2 marks)				
	(ii)	Duty consciousness/ Self-confidence (2 marks)				
	(iii)	Attitude towards teachers and fellow students (2 marks)				
	(iv)	Ability to work in a team (2 marks)				
	(v)	Understanding the role of a senior prefect (2 marks)				
5	Recommendation by the Head Prefect - 4% (Maximum 2 marks)					
6	A Writeup on Senior prefectship - 6% (Maximum 6 marks)					
7	Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of prefectship. If yes -20 marks from the total					
8	Total Score (Maximum 100 marks)					

➤ Final Score =

➤ General Committee Member:

Date

Signature

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SRI LANKAN INTERNATIONAL SCHOOL-RIYADH
ACADEMIC YEAR 2024/2025
SELECTION OF DEPUTY HEAD PREFECTS

Interview and Selection by the general committee.
(To be filled by the Class teacher) - **Report**

Name of the applicant:

Grade:

	Eligibility criteria	IGCSE (Gr.10)
1	Academic performance A minimum of six 5-6 Grades in IGCSE Examination) - Yes/No (For the last year's performance)	
2	Attendance Must be more than 80% - Yes/No (Last year) (Choose the appropriate columns):	
3	Prefect/Senior prefectship Minimum one year of service as a prefect/Senior prefect - Yes/No (Choose the appropriate columns):	
4	Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of prefectship Yes/No (Choose the appropriate columns): (If yes -20 marks from the total)	

Class teacher:-----

Signature:-----

Date:-----



SRI LANKAN INTERNATIONAL SCHOOL-RIYADH

ACADEMIC YEAR 2024/2025

SELECTION OF DEPUTY HEAD PREFECTS

Interview and Selection by the general committee.

(To be filled by the Class teachers and each member of the general committee) - **Total 100 Marks**

Evaluation by Interview & Other Criteria - Report

Name of the applicant:

Grade:

Overall Total:

	Criteria	Gr.10 IGCSE	Total						
1	<p>Academic performance-50% (Should have obtained six 5-6 Grades in IGCSE Examination) (Maximum 50 marks) (For last year's IGCSE performance- (Max 50 marks)</p> <p align="center">IGCSE</p> <p align="center">Five 8-9 Grades - 50 Five 6-7Grades - 40 Five 5 Grades - 30</p>								
2(a)	<p>Co-curricular activities-10% (Maximum 10 marks) For any two best position only of the past two years. 1st place - 5 2nd place - 4 3rd place - 3 Participation - 2 OR Any other leadership roles - 2 (Class monitor, Project Leader) OR Prefect of the month/year - 3 / 5 marks (Only one year and one best position)</p>	<table border="1"> <thead> <tr> <th>1st place</th> <th>2nd place</th> <th>3rd place</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	1 st place	2 nd place	3 rd place				<p>Participation</p>
1 st place	2 nd place	3 rd place							

4	Extra-curricular activities-10% (Maximum 10 marks) For any two best position only of the past two years. 1 st place - 5 2 nd place - 4 3 rd place - 3 Participation - 2	1 st place	2 nd place	3 rd place	Participation	
5	Interview -10% (Maximum 10 marks)					
	(i)	Understanding of the role of DHP, Duty consciousness/ Self-confidence (2 marks)				
	(ii)	Attitude towards teachers and Attitude towards fellow students (2 marks)				
	(iii)	Ability to work in a team (2 marks)				
	(iv)	Quick thinking and problem solving (2 marks)				
	(v)	Leadership qualities (2 marks)				
6	Corporate Social Responsibility (CSR) Project-8% (Maximum 10 marks)					
7	Recommendation by the Head prefect-2% (Maximum 4 marks)					
8	Prefectorial Body Secret Voting-10% (Maximum 20 marks)					
9	Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of prefectship. If yes -20 marks from the total					
10	Total Weightage(Score) (Maximum 100 marks)					

- Final Score =
- General Committee Member:
-

Date

Signature

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SRI LANKAN INTERNATIONAL SCHOOL-RIYADH
ACADEMIC YEAR 2024/2025
SELECTION OF HEAD PREFECTS

Interview and Selection by the general committee.

(To be filled by the current HP, Prefect of Discipline and Class teacher) - **Report**

P
(Confidential)

Name of the applicant:

Grade:

	Eligibility criteria	Gr.11
1	To be filled by the Class teacher Academic performance 3Cs in last year's AS Board Examination - Yes/No (Gr.11 performance)	
3	To be filled by the Class teacher Attendance Must be 80% or more - Yes/No (Last year)	
5	To be filled by the Prefect of Discipline Any record of serious violation of school rules and regulations reported by the academic/non-academic staff during the period of Deputy Head Prefectship. Yes/No (If yes, Not allowed to be a candidate for the HP election)	

Class teacher:-----

Signature:-----

Date:-----



Sri Lankan International School- Riyadh

Application for consideration for the position of Steward

Academic year 2024/2025

1. Name of the Student :

2. Class :

3. Admission No :

4. Gender :

5. Date of Birth :

6. Age :

7. No. of years in school:

8. Nationality :

9. Detail of fee settlement : Academic year (2023/2024) :

10. Positions Held (History of last three years)

Year & Grade	Leader	Monitor	Office Use (keep this column blank)

11. Academic performance (last year)

Year	Grade	Average of marks	Office Use (keep this column blank)

12. Co-curricular activities (last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

13. Extra-curricular activities (Sports, last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

14. Class teachers last three years:

Year	Grade	Class Teacher

15. Any other remarkable contribution by you to school events/activities.

Year	Grade	Activities/Events	Office use only

I do hereby certify that the above particulars furnished by me are true and correct and I understand that furnishing incorrect information will result in rejection of my application and disqualify from holding any positions in future.

Student's Signature

Date:

Attach all the documents to support your information.

**Completed application form should be submitted to the class teacher on or before day
Sunday the 27th of October 2024**



Sri Lankan International School- Riyadh

Application for consideration for the position of Prefect

Academic year 2024/2025

Photo

1. Name Of Student :

2. Class :

3. Admission No :

4. Gender :

5. Age :

6. No. of years in school :

7. Date of Birth :

8. Nationality :

9. Detail of fee settlement : Academic year (2023/2024) :

10. Positions Held (History of last three years)

Year & Class	Leader	Monitor	Office Use (keep this column blank)

11. Academic performance (last year)

Year	Grade	Average of marks	Office Use (keep this column blank)

12 Co-curricular activities (last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

13. Extra-curricular activities (Sports, last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

14. Class teachers last three years:

Year	Grade	Class Teacher

15. Any other remarkable contribution by you to school events/activities.

Year	Grade	Activities/Events	Office use only

I do hereby certify that the above particulars furnished by me are true and correct and I understand that furnishing incorrect information will result in rejection of my application and disqualify from holding any positions in future.

Student's Signature

Date:

Attach all the documents to support your information.

Completed application form should be submitted to the class teacher on or before

Sunday the 27th of October 2024



Sri Lankan International School- Riyadh

Application for the position of Senior prefect

Academic year 2024/2025

Photo

1. Name of the Student

2. Class

3. Admission No

4. Date of Appointment as a prefect

5. No. of years in the current post

6. Detail of fee settlement: Academic year (2024/2025)

7. Class teachers last two years:

Year	Grade	Class Teacher

8. Remarkable contribution by you to school events/activities in your capacity as a prefect:

Year	Grade	Activities/Events	Office use only

9. Academic performance (last year)

Year	Grade	Average of marks	Office Use (keep this column blank)

10. Co-curricular activities (last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

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10. Extra-curricular activities (Sports, last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

10. Special Achievements gained as a Prefect:

12. Please explain why you want to become a Senior prefect of the school and what you plan to achieve if you are appointed as a Senior prefect (Please attach the handwritten document)

I do hereby certify that the above particulars furnished by me are true and correct and I understand that furnishing incorrect information will result in rejection of my application and disqualify from holding any positions in future.

 Student's Signature

Date:

Attach all documents to support your information.

Completed application form should be submitted to the class teachers on or before Thursday the 24th of October 2024



Sri Lankan International School- Riyadh

Application for the position of Deputy Head Prefect

Academic year 2024/2025

Photo

1. Name of the Student

2. Class

3. Admission No

4. Date of Appointment as a prefect

5. No. of years in the current post

6. Detail of fee settlement: Academic year (2023/2024)

7. Class teachers last two years:

Year	Grade	Class Teacher

8. Remarkable contribution by you to school events/activities in your capacity as a Senior prefect:

Year	Grade	Activities/Events	Office use only

9. Academic performance (last year)

Year	Grade	Average of marks	Office Use (keep this column blank)

9. Co-curricular activities (last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

10. Extra-curricular activities (Sports, last two years)

Year & Grade	Event	Rank	Office Use (keep this column blank)

11. Special Achievements gained as a Senior Prefect:

12. Please brief why you want to become a Deputy Head Prefect of the School and what you plan to achieve if you are appointed as a Deputy Head Prefect

13. Please ensure that the CSR project Proposal is attached to the application form - Yes/NO

I do hereby certify that the above particulars furnished by me are true and correct and I understand that furnishing incorrect information will result in rejection of my application and disqualify from holding any positions in future.

Student's Signature

Date:

The submission date of the Completed Application form is on before Sunday the 27th of October 2024.
Attach all the documents to support your information.



Sri Lankan International School- Riyadh

Application for the position of Head Prefect

Academic year 2024/2025

Photo

1. Name of the Student

2. Class

3. Admission No

4. Date of Appointment as a prefect

5. No. of years in the current post

6. Detail of fee settlement: Academic year (2023/2024)

7. Class teachers last two years:

Year	Grade	Class Teacher

8. Remarkable contribution by you to school events/activities in your capacity as a DHP :

Year	Grade	Activities/Events	Office use only

12. Academic performance (last year)

Year	Grade	Average of marks	Office Use (keep this column blank)

11. Special Achievements gained as a DHP:

12. Please brief why you want to become a Head Prefect of the School and what you plan to achieve if you are appointed as a Head Prefect

13. **Academic performance** - Last year's **AS results should be with minimum 3Cs** - Yes/No
(If No- Not qualified to be a candidate in the election for the HP, Class teacher's report should be attached)

14. **Attendance Last year** - Must be 80% or more - Yes/No
(If No- Not qualified to be a candidate in the election for the HP, Class teacher's report should be attached)

I do hereby certify that the above particulars furnished by me are true and correct and I understand that furnishing incorrect information will result in rejection of my application and disqualify from holding any positions in future.

Student's Signature

Date:

The submission date of the Completed Application form is on before **Tuesday the 20th of August 2024.**
Attach all the documents to support your information.

Endorsed By:

.....

Deputy Principal – Mr. Shakeel Ismath

.....

Deputy Principal – Ms. Majaziya Hussain

Signatures:

Vice principal Operations – Mr. Sujain :

Vice Principal Acedamic – Mr. Hajath :

Principal - Mr. Rukshan Razak: